

[COMPANY LETTERHEAD]

International Labour Organization  
4 route des Morillons  
CH-1211  
Genève 22  
Switzerland

[DATE]

**Pilot on Employment Injury Scheme in the RMG sector of Bangladesh**

Dear Director General,

On behalf of [NAME OF THE COMPANY], we wish to support the creation of a fully-fledged Employment Injury Scheme in Bangladesh by making a voluntary financial contribution towards the EIS Pilot of 0.019% of the total value of its RMG exports per year, and we enclose with this letter a signed copy of the related Voluntary Pledge.

Any contribution made on behalf of [NAME OF THE COMPANY] will be on the understanding that we continue to be comfortable that:

- the funds are being used, and the scheme is being governed, appropriately in line with the annexes to the Voluntary Pledge, and [YOU CAN ADD REFERENCE TO INTERNAL DOCUMENTS SUCH AS YOUR CODE OF CONDUCT OR OTHERS (ENCLOSED)]; and
- you, and all other relevant partners, keep the details of our contribution and any other information provided by us as part of our contribution in the scheme confidential, unless we have agreed otherwise in writing.

As noted in the Voluntary Pledge, we engage in this scheme voluntarily and may elect to withdraw our participation if we believe that the above are not being adhered to.

Unless we hear otherwise, we will assume that you are comfortable with this letter and that receipt of any contribution made by us will be on the basis of its contents.

We look forward to our continuing collaboration with you on this transformational scheme for Bangladesh.

Yours faithfully

[SIGNATURE]

[PRINT NAME]

c.c. Vic Van Vuuren, Director, ILO Enterprise Department

Encl.